



The challenges confronting today's educational institutions are enormous.

Schools and universities alike must constantly seek to reduce their costs while improving the speed, quality and availability of information and print output. At the same time, they face increasing competition for students and must maintain a strong public profile, communicating effectively with students, academics, business and the wider community.

In today's fast-moving world, education providers must meet stricter requirements from government and demonstrate their compliance with timely reports. They are also expected to leverage the latest technology and provide it to their students, yet need to do so within tight budgetary constraints and with relatively small IT teams. In fact, the way a school or tertiary institution applies technology can be a significant point of differentiation in attracting students and their families, researchers, business sponsors and community support.

As the world's leading supplier of outsourced document management services, Fuji Xerox Global Services provides a diverse array of functions ranging from print asset procurement, management and maintenance through to digital workflow, professional design and managed mailroom services.

Document management and printing typically account for 15 percent of an organisation's revenue, and that figure can be even higher in document-intensive environments like educational institutions. Fuji Xerox Global Services can save your organisation between 20 and 40 percent of your document management costs, while improving print quality and availability, and freeing up staff to focus on core activities.

What else could you do with that money in terms of infrastructure, course development, research or marketing? And all our offerings are vendor neutral to maximise choice for our clients and ensure that you enjoy the best possible result.

Whatever your document management needs, Fuji Xerox Global Services can help you do it better, faster and cheaper.

A class act in document management

Fuji Xerox Global Services applies its expertise to find the hidden costs and the inefficiencies in your document creation, production and management processes. We help you optimise those processes to improve productivity and print performance while decreasing your costs by a significant margin.

We can also help schools and tertiary institutions with specialised design and content creation services that deliver quality branded documents guaranteed to:

- Develop a strong, consistent identity within your community;
- Increase the effectiveness of your communications with both existing parents and future prospects; and
- Reduce the cost of designing and producing quality documents.

We can even provide configurable templates to facilitate the creation of highly personalised newsletters and presentations that enhance the quality and professionalism of your communications with key stakeholders.

Top Melbourne school reduces print costs by between five and ten percent

Founded in 1882, Methodist Ladies' College (MLC) in Melbourne is a centre of educational excellence with a reputation for adopting new technologies early. It was also one of the first schools to introduce laptops for students and won The Australian newspaper's 'School of the year 2002'. Needless to say, the school's staff and students expect exceptional IT support.

The Challenge

MLC's Director of Corporate Services, Christian Gusner, had noticed printing costs were increasing dramatically, along with demand for quality printed material and more access to out of hours printing. Christian considered the options and realised that streamlining the print and copying workflow would reduce

costs and open the door to a better printing service.

He also wanted to replace MLC's old printers with more productive devices. This would increase the school's print capacity and reduce the overall number of machines being used, rationalising office space for other activities.

The Solution

Fuji Xerox Global Services approached Christian with a strategy that met the school's entire key printing goals. Fuji Xerox Global Services proposed integrating MLC's operations with a cost allocation software package to disburse print centre overheads more accurately and provide MLC with a single customer invoice system for easier billing. "Fuji Xerox Global Services has cut administration costs by between five and ten percent with further reductions expected as the contract continues, a remarkable saving considering productivity has increased significantly from the service," said Christian.

Fuji Xerox's comprehensive solution has cut costs and improved the quality of the school's printed material substantially. Additionally, the dependable service covers all of MLC's print requirements, giving me one less area of IT to think about," concluded Christian.

On top of this, our buying power and excellent supplier relationships enable us to purchase printers, consumables and other items at much better rates than most educational institutions can negotiate.

Digital workflow delivers top results

Increasing employer demands for skilled professionals and the impacts of globalisation are changing the face of the modern campus, forcing universities to attract more mature students and full fee paying overseas students to fill quotas.

This means diversifying course development to offer a wider variety of courses, complementing career-oriented degrees with more self-interest subjects. It also means offering more flexible delivery such as online access to teaching resources and classroom chat facilities to cater for different lifestyles and a growing proportion of part-time students.

Fuji Xerox Global Services can improve online access to information with secure digital imaging and workflow solutions that enable students and faculty staff to undertake more tasks online. Course development is streamlined, costs are reduced and satisfaction levels improve amongst both staff and students due to the increased flexibility and access.

Fuji Xerox Global Services digital workflow eases the burden of increased regulation with advanced auditing and reporting development capabilities. It has also benefited schools around the world by increasing access to information and enhancing the printing, tracking and delivery of exam papers. These institutions have improved security, cut costs, reduced errors and increased on-time deliveries.

Outstanding grades in cost reduction

Fuji Xerox Global Services can assess, optimise and manage your entire administration office or student printing asset infrastructure with a range of smart services that ensure maximum reliability, performance, and quality. These fully managed services:

- Uncover hidden costs in your printing and document management and improve control of operational expenses
- Ensure optimal use of printing assets
- Re-engineer business processes for greater efficiency and best practice
- Improve staff productivity
- Proactive maintenance improves reliability of your print infrastructure and reduces ad hoc maintenance costs.

