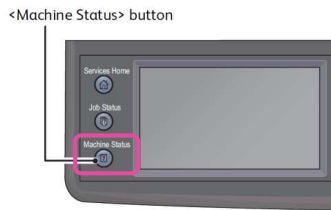
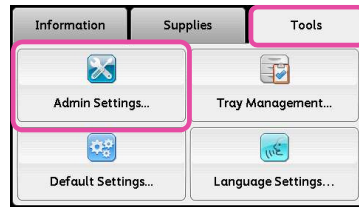


Quick Reference Guide – Address Book / 簡易操作說明 – 電話簿

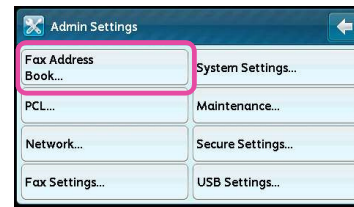
Add Fax Address



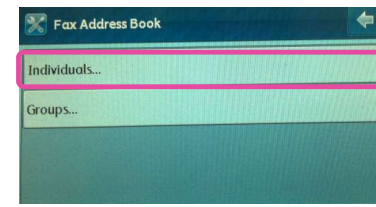
1. Press <Machine Status>.
1. 按 <Machine Status>.



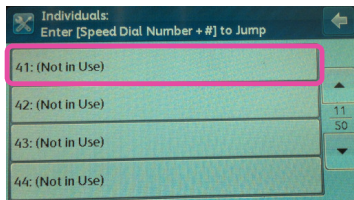
2. Press [Tools], select [Admin Settings].
2. 按 [Tools], 按 [Admin Settings].



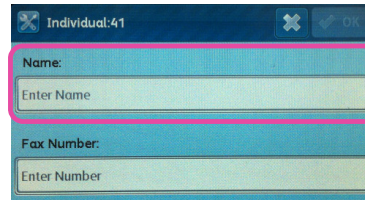
3. Select [Fax Address Book].
3. 按 [Fax Address Book].



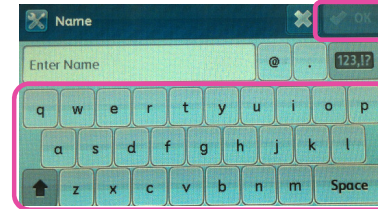
4. Select [Individuals].
4. 按 [Individuals].



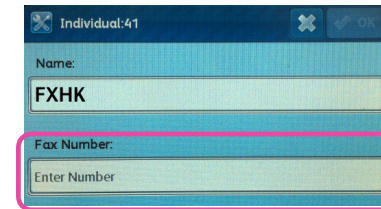
5. Select a field which is [(Not in Use)].
5. 按 [(Not in Use)].



6. Press [Name].
6. 按 [Name].



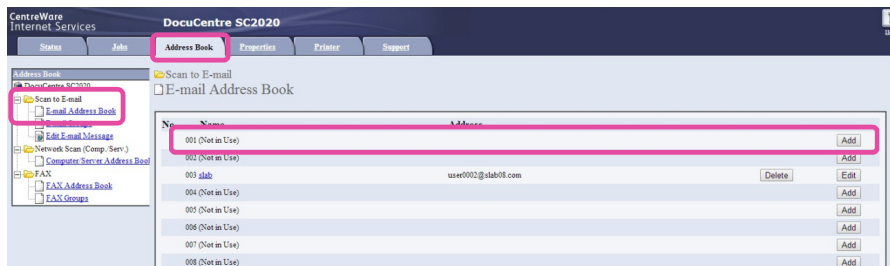
7. Enter the name for the fax address, and press [OK].
7. 輸入名稱, 按 [OK].



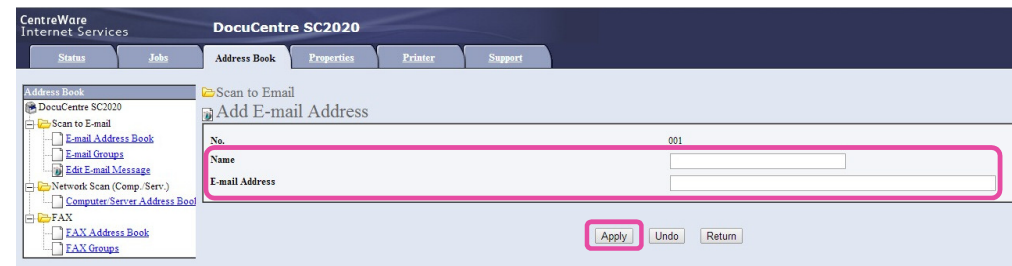
8. Press [Fax Number].
8. 按 [Fax Number].

9. Enter the fax number. Press [OK].
9. 輸入傳真號碼. 按 [OK].

Add Email Address (at web)



1. Open a web browser, enter the IP of the device.
2. Click [Address Book].
3. Select [Scan to E-mail].
4. Click [E-mail Address Book].
5. At a field (Not in Use), click [Add].
1. 開啟瀏覽器, 輸入該多功能打印機的IP.
2. 選擇 [Address Book].
3. 選擇 [Scan to E-mail].
4. 選擇 [E-mail Address Book].
5. 於 (Not in Use) 行, 按 [Add].



6. Enter the name and E-mail Address.
7. Press [Apply].
6. 輸入名稱及電郵地址.
7. 按 [Apply].